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| --- | --- | --- | --- | --- | --- |
| **Score** | **Table of Contents** | **Page Numbers** | **Organization/Content** | **Content** | **Notes** |
| 4 | Completely filled out. Dates, assignments and page numbers are accurate. | All pages numbered correctly. All right pages are ODD and all left pages are EVEN | All pages have the correct content and all handouts are properly adhered or stapled into the notebook. No pages are falling out or hanging out. | All assignments are completed and meet individual assignment requirements. | All notes show evidence of the focused note taking process. |
| 3 | 1-2 dates, assignments, or page numbers are missing or incorrect. | 1-2 pages are not numbered. | 1-2 assignments are missing *or* are misplaced. No pages are falling out or hanging out. | 1-2 assignments are incomplete | 1 part of focused note taking process is missing on notes.  |
| 2 | 3-4 dates, assignments, or page numbers are missing or incorrect. | 3-4 pages are not numbered *or* ODD & EVEN page numbers are flip-flopped. | 3-4 assignments are missing *or* are misplaced. A couple pages are falling out of notebook. | 3-4 assignments are incomplete | 2+ parts of focused note taking process is missing *or* multiple sets of notes are incomplete. |
| 1 | 5+ dates, assignments, or page numbers are missing or incorrect. | 5+ pages are not numbered. | 5+ assignments are missing *or* misplaced. Several pages are falling out or missing. | 5+ assignments are incomplete | No evidence of focused note taking process is evident. |
| 0 | Notebook not in class on day of check **OR** the pages are completely blank and there is no evidence of work being done. |

**Interactive Notebook Rubric**